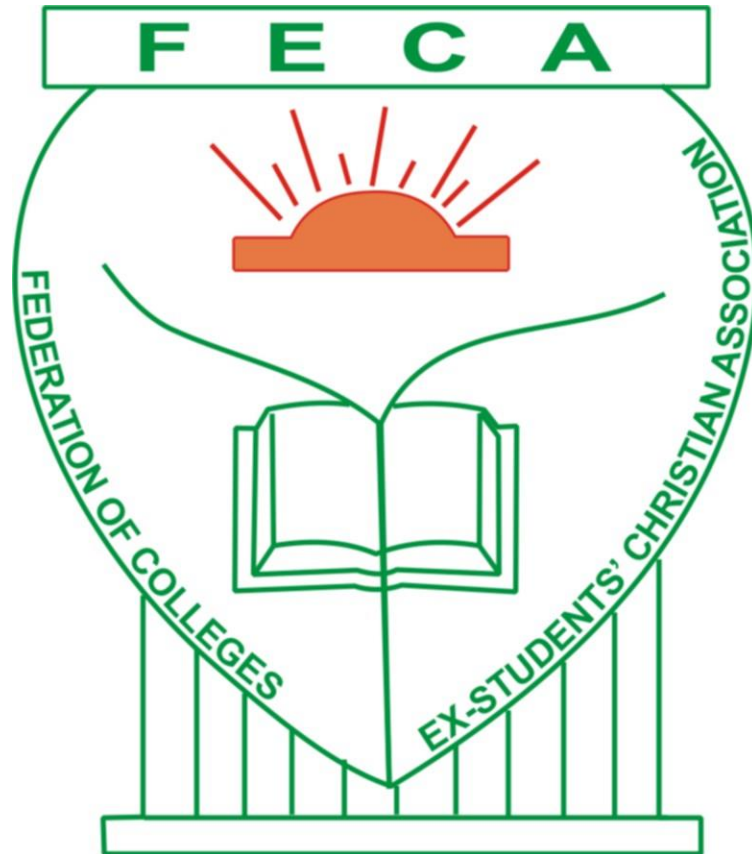


THE CONSTITUTION OF THE



**FEDERATION OF COLLEGES EX-STUDENTS' CHRISTIAN ASSOCIATION
(FECA)**

THE CONSTITUTION OF THE FEDERATION OF COLLEGES EX-STUDENTS' CHRISTIAN ASSOCIATION (FECA)

BRIEF HISTORY OF FECA

In 1990, ten girls from Federal Government Girl's College (FGGC) Calabar, Cross River State were led of God to put a lasting solution to the predominant problem, which plagued their students. They discovered that students who had been hallmarks of integrity and undaunted devotion to God and who had been examples to the junior students were becoming opposites of all these after they graduated from college. The junior students were becoming deeply worried that what had happened to their role models would also happen to them.

These ten girls met and shared the burden of the vision with Brother Ubong Jesse Daniel, who regularly preaches in their college's chapel, who at that time was a student of the University of Calabar College of Medical Sciences, Cross River State, Nigeria and also an ex-student of Federal Government College (FGC) Kano. The girls began to write letters to other Federal Government Colleges to inform them of the initiative. The young man provided the girls with a rubber stamp and writing materials for the letters. He also wrote the FECA Anthem and the Motto of FECA.

Upon leaving school in 1990, the group of ten girls (Senior Secondary School three students) decided to correspond with each other through letters to encourage one another in the Lord and in maintaining the high standards of integrity and righteousness. They also kept corresponding with other students who lived outside Calabar. The plan for letter writing soon evolved into weekly meetings. They also mobilized their peers in other states to start their weekly meetings.

Brethren from Port Harcourt and those of Benin City had on their own started an identical meeting, and when they heard about the group in Calabar named FECA, they changed their name and aligned themselves fully with the vision. Meetings also began in Enugu, Lagos and Akure as other Ex-students of various Federal Government Colleges became aware of this initiative. Consequent of this, the name Federal Ex-students' Christian Association was adopted and the association was officially inaugurated in 1991 in Calabar, Cross River State. Upon registration with Corporate Affairs Commission in Nigeria in 2008, the association was officially registered and now known as Federation of Colleges Ex-students' Christian Association (FECA).

The pioneers of this Vision were:-

1. Edak Isangedighi
2. Eme Ebiefie
3. Emoefe Okupa
4. Folasade Ogundeji
5. Nse Williams
6. Grace Abakasanga
7. Mildred Ephraim
8. Funke Allen
9. Patricia Bebia
10. Nkeiru Uyawunne

- Dr. Ubong Jesse Daniel was the young man who supported the ten girls at the start-up of the work. At the inauguration in Calabar, he was appointed the first National Youth Patron.

PREAMBLE

We the members of the Federation of Colleges Ex-students' Christian Association (FECA) of Nigeria, convinced and conscious of our common faith in God through our Lord Jesus Christ, committed to the unity of the body of Christ and to the fulfillment of the Vision the Lord gave us, upholding the Word of God in spirit and in truth to glorify God and lift up the name of Jesus Christ in our Nation; we vow to keep the vision burning in our lives and in our country and do hereby ordain and give to ourselves this Constitution.

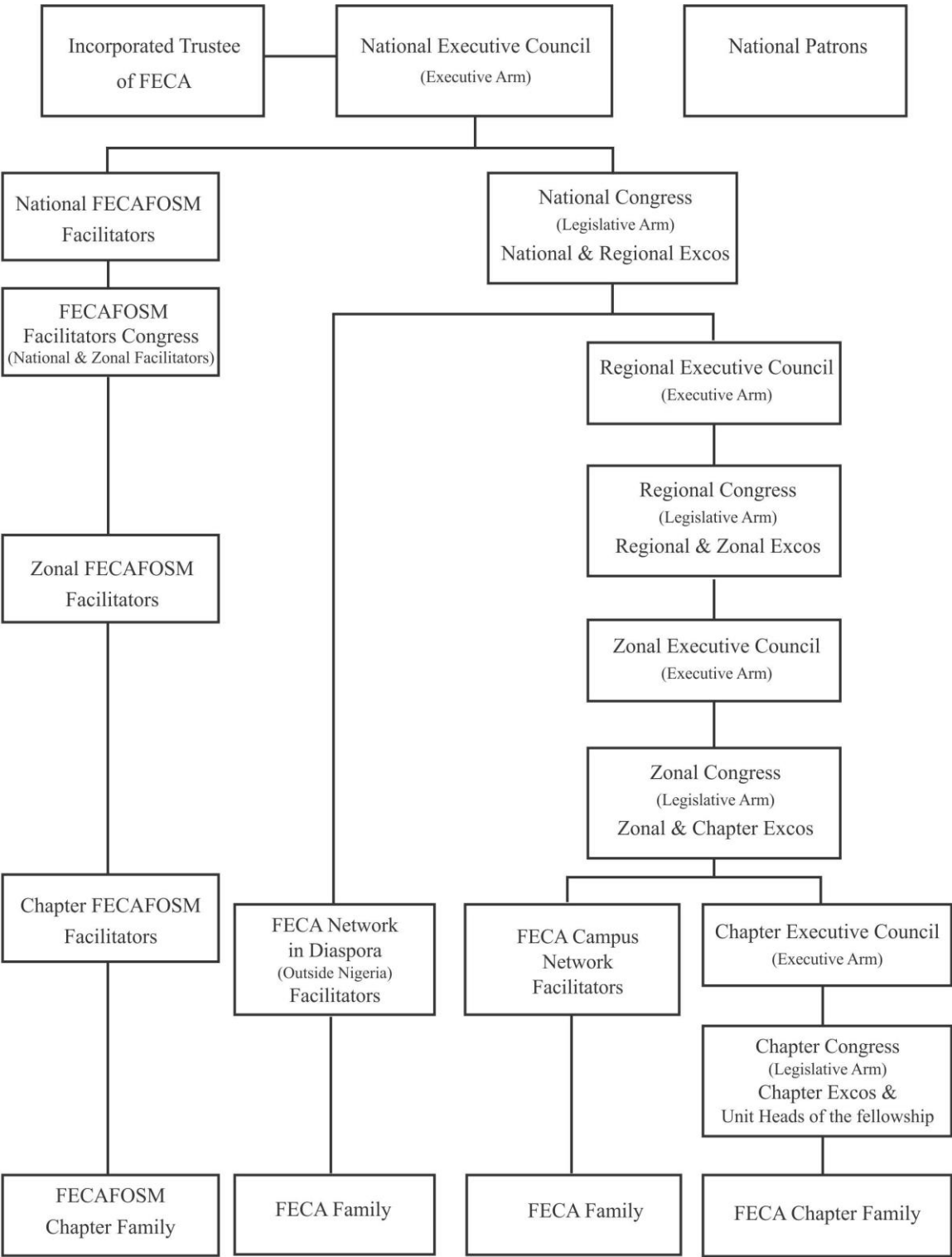
DEFINITION OF TERMS

HE:	Stands for either a Male/Female.
NATIONAL PROGRAMES:	Programmes organized either at the National or Regional levels.
TENETS OF FAITH:	What is believed and upheld.
S:	Stands for Section.
SS:	Implies Subsection.
MEN:	Stands for both sexes i.e. Male and Female.
NEC:	National Executive Council.
FECA:	Federation of colleges Ex-students' Christian Association
FECA FOSM:	Federation of colleges Ex-students' Christian Association Forum of Senior Members.
FCN:	Federation of colleges Ex-students' Christian Association Campus Network.

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ORGANOGRAM



CHAPTER 1
GENERAL PROVISIONS

1. The association shall be named **FEDERATION OF COLLEGES EX-STUDENTS' CHRISTIAN ASSOCIATION**, (clause hereinafter referred to as "FECA").
2. This constitution shall be binding on all members, organs, officers and activities of the association, and shall regulate their affairs with the association and with any outside body.
 - (1) No part of this constitution shall be subject to modification, suspension and abrogation or otherwise amended except by two-thirds majority of all executive members present during a National Convention.
 - (2) FECA shall have full autonomy in the conduct of all its affairs and shall not be subordinate to any other body.
 - (3) No person or persons shall assume in any manner an office in FECA except in accordance with the provisions of this Constitution.
 - (4) Any rules or obligations made by any person or persons which is in any way inconsistent with any provisions of this Constitution shall be void to the extent of such inconsistency.
3. The vision of FECA is:
 - (1) To unite and follow up born again Christian youths; ex-students of Federal Government Colleges and other private and state schools (Universities, Polytechnics and Vocational Training Schools) in Nigeria,
 - (2) Encourage in the faith those still in schools, and reach out to those not yet saved, and to other youths in general all over the country.
 - (3) Aimed at "Redeeming the Desolation of our Land and Generation".
4. The motto of FECA shall be "**Keep the Vision Burning**"
5. The anthem of FECA here written shall be learnt and sung by every member in every fellowship meeting of the association everywhere:-

Here and now in our time
We remember our God
Who made us and loved us
And gave us Christ His Son
So we come in the love
Of the one who made us free
We stand in one accord
To redeem the desolation
Of our land and generation
As we walk with the Lord.

(Chorus)

We shall rise and shine as the light
We shall lift the weary hands up that hang down
We shall raise the feeble knees that stoop to fall
As we call upon the Lord
What He tells us we shall do
And we shall keep the Vision burning
As we walk with the Lord

In the days of our youth
We remember our God
Who gave us this nation

And the blessings we receive
So we give Him our lives
And the worship He deserves
We move in one accord
In His holiness and power
To redeem our generation
Till He comes again

Composed by: Dr. Ubong Jesse Daniel

CHAPTER 2 DOCTRINAL BASIS

6. The doctrine of FECA is rooted on the Truths of the Holy Bible and may be summarized as follows:
 - (1) The existence and personality of the one eternal God; Father, Son and Holy Spirit as the Holy Trinity.
 - (2) The divine plenary inspiration, infallibility and inerrancy of the Bible as the final authority.
 - (3) The Lordship of Jesus Christ
 - (4) The personality of the Holy Spirit and the necessity of His work in reconciling sinners to God, and the indwelling Spirit in believers that helps to live a Christ-like life, and equips the believer for God's service.
 - (5) The sovereignty of God's revelation through His Holy Word, Redemption and final judgment.
 - (6) The universal sinfulness and guilt of the human race since the fall, rendering man open to God's judgment, wrath and condemnation.
 - (7) Redemption from the guilt, penalty and power of sin only through the sacrificial death, shed blood and resurrection of our Lord Jesus Christ, the incarnation of God Almighty through the virgin birth of Jesus for the reconciliation of man to Himself.
 - (8) The bodily resurrection of the Lord Jesus Christ from the dead and His bodily ascension to the right hand of God the Father, and His physical bodily return to the earth to take the saints home to heaven.
 - (9) The justification of the sinner by the grace of God through Jesus Christ alone.
 - (10) the baptism of the Holy Spirit with the evidence of speaking in tongues.
 - (11) The nine gifts of the Holy Spirit and their operation in the Spirit-filled believer for the edification of the body of Christ and for the Lord's service.
 - (12) The fellowship of all believers in the Holy universal Church, which is the body of Christ.
 - (13) Membership, participation and service in a Bible believing local church and respect, obedience and submission to properly constituted authority and leadership of the church.
 - (14) The five-fold ministerial offices given by our Lord Jesus Christ to the church for perfecting the saints for the work of the ministry, for edifying of the body of Christ, namely: Apostles, Prophets, Evangelists, Pastors and Teachers.
 - (15) The destruction of sinners in eternal hell fire, destruction of this present earth and the creation of a new heaven and a new earth.
 - (16) Heaven as eternal reward for believers who endure to the end.
 - (17) Holiness and right living within the confines of the word of God for all believers in Jesus Christ as the prerequisite for making heaven.

- (18) The payment of tithes and offerings into the house of God to further the work of the ministry.

CHAPTER 3 MEMBERSHIP

7. Membership of FECA shall be open to
Born again Christians who graduated from any of the Federal Government Colleges in Nigeria;
Born again Christians who graduated from any other secondary school;
 - (i) Born again Christian student of Universities, Polytechnics and Vocational Training Schools and
 - (ii) Other Christian Youths.
8. Membership shall be voluntary
9. No registration fees shall be chargeable as a condition subsequent or precedent to membership or to such membership in due course.
10. Membership shall not be restricted on the grounds of race, tribe, ethnic group, class or previously held religious faith or beliefs which conflict with Section 2 of this Constitution, provided however; that such a person shall clearly show that he has completely abandoned such faith or beliefs.
11. Membership of FECA shall be at two levels;
 - 1) Student Level Membership
 - 2) Graduate Level Membership (Senior members)
12. With regards to SS. 2 above, those wishing to be members but not yet born again shall be led to Christ in so far as persons are willing.
13. Membership at the student level shall be open to
 - 1) only born again Christian students who have finished their secondary education;
 - 2) Born again students of Universities, polytechnics and Vocational Training Schools;
14. Chapters shall conduct a formal induction Ceremony for
 - 1) Newly inducted members of fellowship at various levels.
 - 2) Induction may be conducted once or twice a year as the case may be
15. There shall be a forum of senior members (hereinafter referred to as "FECAFOSM").
Senior membership of FECA (FECAFOSM) shall include the following:
 - 1) Members who have successfully complete their tertiary education and private vocational training.
 - 2) Members who have gone into the ministry.
 - 3) Members above twenty-four (24) years who have been committed members of FECA for at least four (4) years and are willing to be inducted into FECAFOSM.
16. There shall be annual induction ceremony for qualified members.
17. The FECA forum of senior members shall;
 - 1) Create awareness of the Vision among her members.
 - 2) Foster unity among her members.
 - 3) Support and encourage FECA in all her activities morally, spiritually, prayerfully, financially and otherwise.
 - 4) Act as an advisory board to FECA chapters in their zones.
18. There shall be dissemination of information notifying all members of their membership of the forum.
19. There shall be quarterly meetings of the FECAFOSM or as otherwise agreed by the members.
20. A person shall cease to be member of FECA or FECAFOSM if:
 - 1) He withdraws his membership.

- 2) He is excommunicated from FECAFOSM
 - 3) Ceases to uphold the doctrinal beliefs in Section 2 of this constitution.
 - 4) With prejudice to the foregoing, any person who in any way ceases to be a born again Christian shall automatically lose his membership in FECA or FECAFOSM.
 - 5) A person may voluntarily withdraw his membership if such withdrawal is communicated in writing to the executives or the congress arm of FECA chapter to which he belongs.
21. With regards to SS. 13 of this section, if such a person is holding any office in FECA, he shall immediately relinquish such office following a notice by the executives.
 22. A person shall not lose his membership in FECA by wishing to belong to another Christian association or fellowship except such fellowship or church holds such beliefs contravening the doctrine beliefs of the FECA such person has affirmed such beliefs.
 23. There shall be a Federation of Colleges Ex-students' Christian Association Campus Network, (hereinafter referred to as "FCN"), to function as a network of all FECA members within a higher institution.
 24. There shall be a Federation of Colleges Ex-students' Christian Association Network in Diaspora, to function as:
 - 1) A network of FECA members living outside Nigeria.
 25. Only full members shall have the right to vote and only registered members shall have the right to be voted for in any FECA election or otherwise hold office, except as patrons.
 - 1) A full member is someone who has spent actively 6 months in FECA or has successfully completed the membership Training Course.
 - 2) A registered member is someone who has gone through, successfully completed and graduated from the Membership Training Course.
 26. FECA shall have full autonomy in the conduct of all its affairs and shall not be subordinate to any other body.

CHAPTER 4 ORGANS

- 27 For administrative purpose, FECA shall exist at four levels:
 - (1) National level
 - (2) Regional level
 - (3) Zonal level and
 - (4) Chapter level
28. The National level shall be the umbrella of the entire association.
29. The National Level shall consist of National Executive Council (hereinafter referred to as "NEC"), which shall preside over the affairs of the association at the National level.
30. The programs organized by the National Executive Council (NEC) shall take precedence over any program in the Regions, Zones and Chapters
31. FECA shall be divided into four Regions:
 - (1) Eastern Region
 - (2) North-East Region (North-East)
 - (3) North-West Region (North-West)
 - (4) Western Region
32. The Northern Region shall consist of chapters within the following states: Abuja, Adamawa, Bauch, Nomo, Gombe, Jigawa, Kaduna, Kano, Kastina, Kebbi, Nasarawa, Niger, Plateau,

- Sokoto, Taraba, Yobe and Zamfara, and shall include any other new states created above the borders of rivers Niger and Benue.
33. The Eastern Region shall consist of chapters within the following states: Abia, Akwa Ibom, Anambra, Bayelsa, Benue, Cross River, Ebonyi, Enugu, Imo and Rivers and shall include any other new states created below the river Benue and to the east of the river Niger.
 34. The Western Region shall consist of chapters within the following states: Delta, Edo, Ekiti, Kogi, Kwara, Lagos, Ogun, Osun, Oyo, Ondo and shall include any other new states created below in upper arm and to the west of the lower arm of the river Niger.
 35. Every state in Nigeria shall constitute a zone. The federal Capital Territory Abuja shall also constitute zone.
 - 1) Notwithstanding the provision of the foregoing paragraph, the National General Congress may for the purposes of administrative ease divide a state to function as two zones upon request by the region.
 - 2) Or, in the case of a region, divide a region to function as two regions upon request to the National General Congress by the region.
 - 36 The state capital shall be the zonal headquarters
 - 37 Each zone shall be headed by a zonal coordinator and a zonal secretary
 - 1) The National General Congress may in an apparent and salient situation create more administrative offices in the form of a delegated team for a zone on a case by case basis upon request by a zonal congress and approved by their regional congress.
 - 38 No zone shall exist autonomously but shall be subordinate to the Region who in turn shall be subject to the NEC
 - 39 Where a zone consists of only one chapter, the past president and General Secretary automatically become the zonal coordinator and secretary respectively.
 - 40 Each zone shall consist of:
 - 1) Chapters within that state
 - 2) FECAFOSM members and
 - 3) FECA Campus Network (FCN) of that state.
 41. The chapter fellowship shall operate within the Zones:
 - 1) To ensure that all brethren graduating from all Federal Government colleges and state school living within their zones are immediately co-opted into the fellowship, followed up and encouraged to continue in the faith and service to God. Graduates from other schools also to be reached.
 - 2) To visit and encourage the brethren who are still in the Federal Government colleges and other schools, and build them up in the Lord.
 - 3) To reach out to all youths within their zones and introduce them to the saving knowledge of Jesus Christ and ensure that they are properly established in the faith.
 42. Chapters shall hold fellowships at least once a week in which brethren are given an opportunity to hear the word of God and be fed spiritually.
 - 43 No fellowship shall meet on Sunday mornings.
 - 44 There shall be special programs, Outreaches and general evangelism planned to reach out to other youths in general and win souls for the Lord.
 - 45 There shall be special visitations and outreaches to Federal Government Colleges and other school within the zones to encourage and build up the brethren there.
 46. There shall be a meeting of members of FECA Campus Network (FCN) two or three times a semester to:
 - (1) Update members on the happenings in FECA
 - (2) Renew them in the Vision and be edified.
 - (3). Host programs that pertain to the development of individuals and their institution. Which can include: prayer rallies, information dissemination meetings, leadership trainings for campus fellowships, career summits, study groups, New Nigeria campaigns, etc.
 - (4) Help the chapters in their host Zone during Outreaches and chapter planting on request.

47. Nothing prevents the calling of other meetings.
48. The FECA Campus Network shall not be seen as a fellowship and shall not evolve into one.
49. The FECA Campus Network shall appoint staff advisers, if required by their school authority.
 - (1) Their functions and set up shall be similar to that contained in section 8 of this constitution.

CHAPTER 5 OFFICERS AND FUNCTIONS

50. The Chapter Executive Council shall consist of the following members:
 - (1) President
 - (2) Vice President
 - (3) General Secretary
 - (4) Assistant General Secretary
 - (5) Prayer Secretary
 - (6) Financial Secretary/Treasurer
 - (7) Outreach Coordinator
 - (8) External Coordinator
51. The chapter executive council shall be elected into office.
52. The chapter executive shall be responsible for upholding, protecting, defending and enhancing the doctrinal beliefs of FECA.
53. The chapter executive council shall be responsible for upholding, protecting, defending and enhancing the spiritual and physical well being of the members of FECA.
54. They shall live exemplary lives in words, deeds and thoughts.
55. They shall execute all the policies and decisions of FECA and supervise the execution of such other policies and decisions.
56. They shall draw the programs for the chapter fellowship in line with their annual or quarter's theme.
57. They shall represent the fellowship in all matters as it relates to the outside bodies as well as National Body.
58. **The President shall be responsible for the under listed functions:**
 - (i) He shall be the overseer of the FECA chapter fellowship.
 - (ii) He shall be chief spokesman of the fellowship
 - (iii) He shall through the General Secretary summon all executive meetings.
 - (iv) He shall preside over all executive meetings.
 - (v) He shall coordinate and be responsible for all activities of FECA.
 - (vi) He shall be responsible to the Zonal, Regional and National Executives
59. **The Vice President shall be responsible for the under listed functions:**
 - (i) He shall advice and assist the President in all his functions.
 - (ii) He shall deputize for the President in all his function.
 - (iii) He shall, on behalf of FECA, receive and entertain all official visitors of FECA.
 - (iv) He shall be responsible to the Chapter President, Zonal, Regional and National Executives.
60. **The General Secretary shall be responsible for the under listed functions:**
 - (i) He shall be the administrator of the chapter fellowship.
 - (ii) He shall be in custody of all FECA stationery and issue out same promptly on proper request.
 - (iii) He shall, on the advice of the President, summon all Executive Council meetings.
 - (iv) He shall conduct and deal with all official correspondence of FECA.
 - (v) He shall keep the Executive Council informed regularly on policies and major events of FECA.
 - (vi.) He shall be responsible for writing and dispatching monthly report, programs and progress on the chapter fellowship to the Zonal Secretariat.
 - (vii) He shall moderate the Executive council and General meetings

- (viii) He shall be responsible to the Chapter President, Zonal, Regional and National Executives.
61. **The Assistant General Secretary shall be responsible for the under listed functions:**
- (i) He shall assist the General Secretary in all his duties and deputize for him in his absence.
 - (ii) He shall be responsible for taking minutes of executive meetings of FECA.
 - (iii) He shall perform all other such duties that shall be assigned to him by the Executive body.
 - (iv) He shall be responsible to the Chapter President, Zonal, Regional and National Executives.
62. **The Prayer Secretary shall be responsible for the under listed functions:**
- (i) He shall be the leader of the prayer wing of the chapter fellowship.
 - (ii) He shall organize and coordinate the formation and effective maintenance of prayer cells for all members of FECA.
 - (iii) It shall be obligatory on him to uphold FECA in prayers and make supplication for all men.
 - (iv) He shall in consultation with the president, be responsible for planning and directing all FECA prayer meetings and programs in relation to prayers.
 - (v) He shall be responsible to the Chapter President, Zonal, Regional and National Executives.
63. **The Financial Secretary / Treasurer shall be responsible for the under listed functions:**
- (i) He shall keep all record of FECA's financial transaction and balance same on monthly basis:
 - (ii) He shall be responsible for the disbursement of FECA funds with the approval of the president.
 - (iii) He shall prepare and make available to the zonal secretariat detailed reports of the fellowship quarterly.
 - (iv) He shall be responsible to the Chapter President, Zonal, Regional and National Executives.
64. **The Outreach Coordinator shall be responsible for the under listed functions:**
- (i) He shall be the leader of the Evangelism wing
 - (ii) He shall be the chairman of the outreach committee.
 - (iii) He shall be responsible for the planning and execution of all evangelistic programs of FECA
 - (iv) He shall keep all records and directory of all members of his chapter.
 - (v) He shall be in charge of following up of the fellowship converts.
 - (vi) He shall be the leader of the follow-up team.
 - (vii) He shall be responsible to the Chapter President, Zonal, Regional and National Executives.
65. **The External Coordinator shall be responsible for the under listed functions:**
- (i) He shall be the spokesman of FECA with the approval of the Executive
 - (ii) He shall represent the fellowship outside the chapter with the approval of the Executives.
 - (iii) He shall be in charge of the publicity of all FECA activities and programs.
 - (iv) He shall officially secure and make ready before time the venue for all FECA meetings and programs.
- 4) He shall be responsible to the Chapter President, Zonal, Regional and National Executives.
66. The FECA Campus Network (FCN) shall be headed by a **Coordinator and Secretary** who shall be:
- (i) Responsible for all the operations of FCN in their school,
 - (ii) In-charge of any FCN property e.g. banners or stationeries.
 - (iii) Liaise between the FCN and Zonal executives of their host zone.
 - (iv) Represent FCN and any Zonal Activity that needs their presence, unless such activity requires everyone's full participation.
 - (v) Represent their FCN in dealing with outside bodies within their school.
 - (vi) Function such that the secretary shall be answerable to the coordinator who in turn shall be answerable to the host Zonal executives.
 - (vii) They shall be responsible to the Zonal, Regional and National Executives.
67. **The zonal coordinator shall be responsible for the under listed functions:**
- i. He shall represent the interest of the zone at the Regional congress meetings.
 - ii. He shall oversee the affairs of FECA chapters within the zone.
 - iii. He shall liaise between the Regional executives and all FECA chapters within his zone

- iv. He shall represent his zone in all affairs and dealing with the FECAFOSM within his zone.
- v. He shall be responsible for the execution of policies agreed on at the council meeting within his zone.
- vi. He shall be responsible for the activities of the FECA campus Network (FCN) within his zone.
- vi. He shall be answerable to the Regional Executives and NEC.
- 68. The Zonal Secretary shall be responsible for the under listed function:**
 - i. He shall assist the Zonal Coordinator in all activities affecting the zone.
 - ii. He shall keep the record of all Zonal meetings and activities.
 - iii. He shall be responsible for the zonal purse.
 - iv. He shall submit a quarterly congress report, which includes a financial report of all chapters in his zone to the Regional secretariat.
 - v. He shall be answerable to the Regional Executives and NEC.
- 69. The Regional Coordinator shall be responsible for the under listed functions:**
 - i. He shall oversee the affairs of all Zones within his Region.
 - ii. He shall be the link between the NEC and all FECA zones within his Region.
 - iii. He shall represent his Region in all affairs and dealings with outside bodies and NEC.
 - iv. He shall preside over the Regional Congress meeting, which shall hold at least twice in his tenure.
 - v. He shall be responsible to the NEC.
- 70. The Regional Secretary shall be responsible for the under listed functions:**
 - i. He shall conduct and deal with all official correspondence of FECA within his Region.
 - ii. He shall ensure proper communication within all zones within his Region.
 - iii. He shall on the advice of the Regional Coordinator, summon Congress meetings within the Region.
 - iv. He shall be responsible for writing and dispatching biannual congress reports including financial reports of all zones in his Region to the National General Secretary.
 - v. He shall assist the Coordinator in seeing to the welfare of all zones in his Region.
 - vi. He shall be responsible to the NEC.
- 71. The National Executive Council (NEC) shall consist of:**
 - (i) Ex-Officio Member
 - (ii) National President
 - (iii) National Vice President
 - (iv) National General Secretary
 - (v) National Prayer Secretary
 - (vi) National Financial Secretary
 - (vii) National Outreach Coordinator
 - (viii) National External Coordinator
- 72. The National Executive Council shall be elected into office.
- 73. The National Executive Council shall be the highest executive body in FECA.
- 74. The National Executive Council shall be responsible for the co-ordination and smooth running of FECA Nationwide.
- 75. No member of the National Executive Council may hold any other executive office within or outside FECA. If such offices have been held prior to appointment, they shall be relinquished and subsequent replacement made at zonal or chapter level.
- 76. The National Executive Council shall be responsible to the national congress in all their responsibilities to the association.
- 77. They shall live exemplary lives in all things as is becoming of Christian leaders. They shall not in any way give room for accusation or suspicion of their lives and activities. In all things they shall be transparent and honest men of good report, that the name of the Lord be not blasphemed.
- 78. They shall organize visitations to the chapters in Nigeria.

79. They shall be responsible for drawing up timetables and programs for the National activities of FECA.
80. **The National President shall be responsible for the under listed functions:**
- i. He shall be the overseer of FECA.
 - ii. He shall advise the National General Secretary to summon executive meetings.
 - iii. He shall preside over all National Executive Council meetings.
 - iv. He shall co-ordinate and be answerable for all activities of FECA.
 - v. He shall have the final say in matters of controversy within the executive meetings.
 - vi. He shall in addition to the above, perform all such functions as are incidental to his post.
 - vii. He shall be answerable to the National Congress and the incorporated trustees.
81. **The National Vice President shall be responsible for the under listed functions:**
- i. He shall advise and assist the National President in all functions.
 - ii. He shall deputize for the President in his absence.
 - iii. He shall in addition to the above, perform all other such functions as are incidental to his post.
 - iv. He shall be responsible to the National President and NEC
82. **The National General Secretary shall be responsible for the under listed functions:**
- i. He shall be responsible for the running of the FECA National secretariat.
 - ii. He shall be in custody of FECA common seal and all documents, stationery, etc. and shall issue it out on proper request.
 - iii. He shall handle all correspondence between the NEC, the Regions, zones and chapter or any other outside body.
 - iv. He shall on the advice of the National President summon all National Executive meetings.
 - v. He shall keep records of all National Congress meetings and produce them on request.
 - vi. He shall moderate all NEC meetings.
 - vii. He shall in consultation with the National President and the executive council, publish and make available to the Regions, comprehensive progress reports covering the activities of FECA and projects to be undertaken by the various Regions.
 - viii. He shall be responsible to the National President and NEC
83. **The National Prayer Secretary shall be responsible for the under listed functions:**
- i. He shall be responsible for upholding FECA in prayers.
 - ii. He shall in consultation with the National President draw up National Prayer timetables and circulate such in prayer bulletins to all chapters.
 - iii. He shall be responsible for coordinating National Prayer squads in National Conventions and meetings.
 - iv. He shall be responsible to the National President and NEC
84. **The National Financial Secretary/Treasurer shall be responsible for the under listed functions:**
- (1) He shall keep all records of FECA's financial transactions and balance all such monthly.
 - (2) He shall be responsible for the FECA National funds with the approval of the National President.
 - (3) He shall be responsible for collecting and recording all funds /subventions from the chapters
 - (4) HE shall prepare and make available at every National Executive council meeting a detailed report of all income & expenditure from the National purse.
 - (5) He shall be responsible to the National President and NEC.
85. **The National Outreach Coordinator shall be responsible for the under listed functions:**
- (1) He shall be responsible for the coordination of FECA outreach Nationwide.
 - (2) He shall be responsible for the outreach coordination Nationwide and encourage them to ensure that souls are being won to the Lord.
 - (3) He shall be responsible for the organization of follow-up for converts at National Conventions.
 - (4) He shall perform all such functions assigned to him by the National Executives or all such as/that are incidental to his office.

- v. He shall be responsible to the National President and NEC.
- 86. **The National External Coordinator shall be responsible for the under listed functions:**
 - i. He shall be the public relation officer of FECA.
 - ii. He shall represent FECA in matters concerning outside bodies.
 - iii. He shall be responsible for visiting the chapters and representing the National Executive in major outreach programmes or functions of the chapters.
 - iv. He shall be responsible to the National President and NEC.
- 87. The outgoing National President automatically becomes the ex-officio member for the incoming NEC.
- 88. The functions of the ex-officio member of the NEC are;
 - i. He shall serve in an advisory capacity to the NEC.
 - ii. He shall attend meetings at the invitation of the NEC.
 - iii. He shall act as a liaison officer between the National **facilitators** of FECAFOSM and the NEC.

FECAFOSM

- 89. For administrative purpose, FECA FOSM shall exist in three (3) levels:
 - (i) Chapter level
 - (ii) Zonal level
 - (iii) National level
- 90. FECA FOSM facilitators at the chapter level shall at least have the following offices:
 - 2) Chapter FOSM Coordinator
 - 3) Chapter FOSM Secretary
 - 4) Chapter FOSM Public Relations Officer
- 91. FECA FOSM facilitators at the zonal level shall at least have the following offices:
 - i. Zonal FOSM Coordinator
 - ii. Zonal FOSM Secretary
 - iii. Zonal FOSM Public Relations Officer
- 92. FECA FOSM facilitators at the national level shall at least have the following offices:
 - 1. National FOSM Coordinator
 - 2. Assistant National FOSM Coordinator
 - 3. National FOSM Secretary
 - 4. National FOSM Financial Secretary
 - 5. National FOSM Public Relations Officer
- 93. **The FOSM Coordinator shall be responsible for the under listed functions:**
 - 1. He shall be responsible for the organization, summoning of meeting, and the running of FECA FOSM.
 - 2. He shall be the primary interface between the student body and FECA FOSM
 - 3. He shall in conjunction with the secretary organize for the registration of the members into the Forum of Senior Members.
 - 4. He shall preside over FECA FOSM Facilitators meeting.
 - 5. He shall be responsible to the leadership of FECA FOSM and NEC.
- 94. **The Assistant FOSM Coordinator shall be responsible for the under listed functions:**
 - 1. He shall assist the Coordinator in all his functions.
 - 2. He shall carry out the functions of the coordinator in his absence.
 - 3. He shall in addition to the above, perform all other such functions as are incidental to his office.
 - 4. He shall be responsible to the leadership of FECA FOSM and NEC.

- 95. The FOSM Secretary shall be responsible for the under listed functions:**
1. He shall be responsible for maintaining the database of FECA FOSM and registering new entries.
 2. He shall together with the Coordinator, organize a FOSM facilitators meeting.
 3. He shall keep, maintain and generate necessary records of FECA FOSM and issue out the same promptly on request.
 4. He shall take minutes during meetings and be in custody of the minute book.
 5. He shall moderate the FECA FOSM facilitators meetings.
 6. He shall ensure proper communication within his official level.
 7. He shall be responsible to the leadership of FECA FOSM and NEC.
- 96. The FOSM Financial Secretary shall be responsible for the under listed functions:**
1. He shall be responsible for the collection and accurate record keeping of all dues, voluntary donation and gifts (cash and otherwise) collected and given to FECA FOSM
 2. He shall give monthly reports on the financial state of FECA FOSM within his official level.
 3. He shall be responsible for the collection and remittance of the portion of the FECA FOSM monthly dues belonging to FECA Student level.
 4. He shall see to the proper implementation of budgets drawn up by FECA FOSM within his official level.
 5. He shall be responsible to the leadership of FECA FOSM and NEC.
- 97. The FOSM Public Relations Officer shall be responsible for the under listed functions:**
1. He shall be responsible for disseminating current and relevant information across FECA FOSM.
 2. He shall act as a field officer between the student level membership and the graduate level membership but shall be responsible to the coordinator in discharging this duty.
 3. He shall update members on the current information from FECA Student level body.
 4. He shall act as an in-house welfare officer for members of FECA FOSM.
 5. He shall be the spokesperson of the leadership of FECA FOSM
 6. He shall interact with outside personalities with the permission of the Coordinator and NEC.
 7. He shall be responsible to the leadership of FECA FOSM and NEC.
98. At the chapter and zonal levels the FECA FOSM Secretary shall also serve in the capacity of the Financial Secretary.

CHAPTER 6 ELECTIONS

99. Subject to all other provisions of this Constitution, there shall be biennial elections into all executive offices in FECA Chapters.
100. There shall be an electoral committee for all elections in FECA.
101. The electoral committee shall perform the under listed functions:
- i. Screen candidates for the election
 - ii. Set rules for the election
 - iii. Conduct elections and resolve all post election issues deriving from the election.
 - iv. Organize or Recommend administrative/leadership trainings for the new leaders.
 - v. They shall automatically stand dissolved at most a week after hand over.

- vi. In the case of chapter elections, the outgoing chapter executives shall nominate members of the electoral committee who will serve under the supervision of the new zonal executives.
102. In the case of zonal elections, the outgoing zonal executives shall nominate members of the electoral committee who will serve alongside themselves under the supervision of the new regional coordinator or secretary, or his accredited representative.
103. In the case of regional and national elections, the outgoing NEC shall nominate members of the electoral committee who will serve alongside themselves.
104. Subject to the foregoing provision, the chapter election shall be conducted within the time of not more than two weeks after the zonal elections.
105. Notwithstanding other provisions of this Constitution a person must satisfy these requirements in order to qualify for holding executive offices in FECA.
 - i. He is a registered member of FECA with respect to S. 2 on membership.
 - ii. He has spend at least six (6) months in FECA. In the case of an incoming President, he must have spent at least one full year in FECA.
 - iii. He shall fully and expressly accept, uphold and defend the doctrinal beliefs in FECA as set out under S.2 of this Constitution.
 - iv. He shall be dedicated, committed, regular and active in all FECA fellowship and programs.
106. The zonal elections shall be conducted within the time limit of not more than eight (8) weeks and not less than three (3) weeks after the National Convention.
107. Not withstanding other provisions of this Constitution, a person must satisfy these requirements in order to qualify for holding executive officers in the zone.
 - i. He must have held executive offices in any FECA chapter in that zone.
 - ii. He has attended at least two zonal congress meetings.
 - iii. He must have held an executive office in any FECA chapter.
108. The Regional elections shall be conducted during National Conventions.
109. Not withstanding other provision of this Constitution, a person must satisfy these requirements in order to qualify for holding executive offices in the Region.
 - i. He must have served either as President, Vice President or zonal executive.
 - ii. He must have attended at least a National Convention
110. The National election shall be conducted during National Conventions.
111. The executive offices are as listed S.5, SS.6, inclusive of the Regional Coordinators and Secretaries.
112. Not withstanding other provision of this Constitution, a person must satisfy these requirements in order to qualify for holding executive offices at the National level.
 - i. He must have served either as President, Vice President or zonal executive.
 - iii. He must have attended at least a National Convention
113. The modalities for elections must be strictly adhered to at every strata of administration in FECA.
114. The modalities for election shall be created at least a month to the election date.
 - i. Awareness of the election shall be created at least a month to the election date.
 - ii. Nationwide election eligibility form shall be given to members of the fellowship.
 - iii. This shall be prayerfully filled and returned to electoral committee within a stipulated period.
 - iv. In the case of chapter and zonal elections, the electoral committee shall summon the eligible persons for screening.

- v. In the case of regional and national elections, the electoral committee shall screen the filled election eligibility forms and where the need arises; summon the eligible persons for further screening.
 - vi. In the case of chapter and zonal elections, the electoral committee shall include any available Regional or National executive.
 - vii. Elections shall be by open secret ballot.
 - viii. In the case of chapter elections, the newly elected executives shall be duly informed at least a week before the dedication.
 - ix. In the case of regional and national elections, the elected officers shall be dedicated during the closing ceremony of the national convention.
 - x. There shall be leadership-training programs organized for the newly elected executives.
115. The election procedure shall be that obtained at the National Convention.
116. Elections into FECAFOSM offices shall be as obtained in the FECA student level structure.

CHAPTER 7 FINANCE

117. Every legitimate member of FECA as regards to S.3 would be required to pay a stipulated amount as monthly dues to the chapters.
118. Members are encouraged to give free will offerings, donations and tithes to their chapters
119. Chapters shall disburse the total (dues, offerings, tithes, etc) for the month as stated below.
- i. Zonal purse 5%
 - ii. Regional purse 5%
 - iii. National purse 10%
120. Each chapter shall run an account in a credible bank
121. The signatories to the account shall be the President, the General Secretary and the Financial Secretary.
122. The National, Regional and Zonal purses shall be deposited each in an account in a credible bank, which is transferable to any part of the country.
123. The signatories to the National account shall be the National President and the National Financial Secretary/Treasurer.
124. The signatories to the Regional accounts shall be both of the Regional executives.
125. The signatories to the Zonal accounts shall be both of the Zonal executives.

FECAFOSM FINANCES

126. Every registered member of FECAFOSM as regards to S.3 would be required to pay a stipulated amount as monthly dues to the chapters. It shall be a uniform amount across the association.
127. Members are encouraged to give free will offerings, donations and tithes to their chapters.
128. Chapters shall disburse in percentages as agreed in the FECAFOSM Facilitators congress the total (dues, offerings, tithes, etc) for the month to:
- i. The FECAFOSM National purse,
 - ii. FECAFOSM Zonal purse and
 - iii. The Chapter purse of their FECA Student Level.
129. For FECA student level zones having young FECA chapters with no FECAFOSM from such chapters, the Zonal and Chapter FECAFOSM Facilitators in such zone shall reserve the right to decide the disbursement of the agreed percentage for FECA chapters in that zone.
130. The National, Zonal and Chapter purses shall be deposited each in an account in a credible bank, which is transferable to any part of the country.

131. The signatories to the National account shall be the National FOSM Coordinator, the National FOSM Secretary and the National FOSM Financial Secretary.
132. The signatories to the Zonal accounts shall be the Zonal Facilitators.
133. The signatories to the Chapter accounts shall be the Chapter Facilitators.

SPECIAL OFFICERS / AUDITORS.

134. There shall be a group of auditors appointed at various levels to audit the various accounts.
135. The Audit Committee shall consist of not less than two members.
 - (i) Members who can read and understand financial statements and are otherwise financially literate shall be appointed by the NEC.
136. The Committee shall be responsible for reviewing the integrity of FECA's financial reporting and overseeing the independence of the external auditors, if any.
137. The committee shall ensure compliance with accounting policies and standards; and compliance with legal requirements.
138. The committee shall supervise FECA's budgeting systems.
139. Auditors shall be reviewed every four (4) years at a national convention.

CHAPTER 8 PATRONS

140. Patrons in FECA shall exist in two levels:
 - (ii) National patrons
 - (iii) Chapter patrons
141. The patrons shall perform the under listed functions:
 - (i) He shall support the activities of FECA.
 - (ii) He shall be a link between FECA and the larger society.
142. The patrons chosen;
 - i. Should be people of integrity and unblemished character.
 - ii. Must be Christians.
 - iii. Must have a full grasp of the vision of FECA.
 - iv. Must be resident in Nigeria.
 - v. Must not have been convicted of a crime by a court of competent jurisdiction.
 - vi. Must not hold beliefs contrary to the tenets of faith of FECA
 - vii. Should be able to support FECA financially.
143. Set up of national patrons;
 - i. National executives shall delegate representatives to pay a visit to the patrons.
 - ii. Names of patrons shall be prayerfully reviewed every four (4) years at the National Convention.
144. At least four (4) patrons will be chosen for the national level, with one from each region.
145. Every chapter shall prayerfully appoint at least two (2) patrons for their chapter.
146. Removal of national patron
 - i. Where a patron is ineffective within a period of one (1) year, he should be given the opportunity to reaffirm his commitment to FECA in the same format he was appointed.

- ii. Where he declines
- iii. Where he ceases to uphold the tenets of FECA.
- iv. Where he is convicted of a criminal offence by a court of competent jurisdiction.
- v. Where he acts ultra-varies his powers and/or functions.

CHAPTER 9 CONGRESS MEETINGS

- 147. The congress shall be the supreme arm of FECA and shall comprise all members thereof in accordance with Section 3 on Memberships and decisions taken shall be binding.
- 148. The congress shall operate at four levels: Chapter, Zonal, Regional and National Congress.
- 149. The chapter congress shall comprise of all the executive members of a chapter as well as the general coordinators and assistants.
- 150. The decision arrived at in a chapter congress shall be binding on all members that chapter.
- 151. The chapter congress meeting shall be held at least once in a quarter and nothing shall prevent the calling of more congress meetings in case of emergencies.
- 152. The chapter congress meeting shall be presided over by the chapter president or his accredited representative either of whom shall be addressed as the Moderator.
- 153. The zonal congress shall comprise of all the executive members of chapters and FCN in a zone as well as the zonal coordinator and secretary.
- 154. The decision arrived at in a zonal congress shall be binding on all the chapters in that zone.
- 155. The Zonal congress meeting shall be held at least once in a quarter and nothing shall prevent the calling of more congress meetings in case of emergencies.
- 156. The Zonal congress meeting shall be presided over by the zonal coordinator or his accredited representative either of which shall be addressed as the Moderator.
- 157. The zonal congress shall reserve the right to demand the removal of or to virtually remove from office executives who have ceased to be effective or whose services or personal lives are inconsistent with Christian principles upheld by FECA according to SS 2, and subsequently replace such an executive with approval from the NEC through the Regional Secretariat.
- 158. Where such an action is to be taken, due notice should be communicated to the NEC through the Regional secretariat.
- 159. The Regional Congress shall comprise the Regional Coordinator and secretary, including all the zonal coordinators and secretaries within a particular region.
- 160. The decision arrived at in a regional congress shall be binding on all the zones in that region.
- 161. Meetings shall hold quarterly although more meetings could be called as the need arises.
- 162. The Regional congress meeting shall be presided over by the Regional coordinator or his accredited representative either of which shall be addressed as the moderator.
- 163. The Regional Congress meeting shall reserve the right to demand the removal or to virtually remove from office, zonal executives who:
 - (i) Have ceased to be effective in office
 - (ii) Whose service or personal lives are inconsistent with Christian principles upheld in FECA and
 - (iii) Who hold beliefs contrary to SS.2
- 164. Where such an action is to be taken, due notice should be communicated to the NEC through the Regional secretariat.
- 165. Subsequently replace such an executive shall be with approval from the NEC.
- 166. The National Congress shall comprise of
 - (i) All the Regional Coordinators, Regional Secretaries and
 - (ii) National Executives.

167. The National Congress shall be held quarterly and nothing shall prevent the calling of more congress meetings if necessary.
168. The National Congress shall be presided over by the National President or his accredited representative either, of which shall be addressed as “the moderator”
169. All decision taken during National Congress meetings shall be binding on all Regions of FECA.
170. The National Congress shall reserve the right to demand the removal or virtually remove from office any Regional or National Executives who have ceased to be effective or whose services or personal lives are inconsistent with Christian principles upheld by FECA or who holds beliefs contrary to S.2 and subsequently replace such an executive.

**READ TO THE ADDENDUM FOR AN ORGANOGRAM THAT GIVES A PICTURE OF THE HIERARCHY IN
FECA**

171. CONGRESS SCHEDULE

- i. There shall be National General Congress, Regional General Congress, National Congress, Regional Congress, Zonal Congress, and Chapter Congress.

172. NATIONAL GENERAL CONGRESS

- (i) The Biennial National General Congress shall be held at the National Convention at periods that shall be announced and found convenient.
- (ii) Nothing shall prevent the calling of other National General Congress in the case of emergency that cannot wait till the next National General Congress.
- (iii) Notice of the Agenda of the meeting shall be made available on arrival of congressmen eligible to attend and vote at such meetings.
- (iv) The National General Congress shall be attended by the national executive council, regional, zonal, chapter, FECAFOSM facilitators, past executives/facilitators and representatives of the Incorporated trustees of FECA.
- (v) The meeting shall be presided over by National President, and moderated by National General Secretary.
- (vi) No proxy shall be permitted.

173. REGIONAL GENERAL CONGRESS

- (i) There shall be Regional General Congress that shall hold during the regional conventions.
- (ii) The meeting shall be moderated by the regional secretary.
- (iii) The meeting is mandatory for regional, zonal, and chapter executives in the region.

174. NATIONAL CONGRESS

- (i) Shall be held quarterly
- (ii) Notice and venue of meeting shall be announced one month to the date
- (iii) Notice shall be made available to members eligible to attend
- (iv) No proxy shall be permitted.

175. REGIONAL CONGRESS

- (i) There shall be regional congress in the various regions.
- (ii) Regional Congress shall hold anytime between two (2) to four (4) weeks to date of next national congress.
- (iii) Notice of meeting shall be announced at least 28 days to the date.

- (iv) All matters on which the common seal will be affixed will require 11 days notice to National Executive Council
- (v) Decisions reached at the regional congress shall be communicated to the National Executive Council at most seven (7) days after the concluded regional congress.
- (vi) No proxy's shall be permitted.
- (vii) Venue shall be rotational amongst zones within the region, with due regards as to when the last regional congress was held.
- (viii) Nothing in this section shall prevent the calling of more congress meetings.

176. ZONAL CONGRESS

- (i) There shall be a zonal congress which shall hold quarterly.
- (ii) Zonal Congress shall hold six (6) to eight (8) weeks to date of next national congress.
- (iii) Notice of meeting shall be announced at least 14 days to the date.
- (iv) All matters which require the common seal shall be considered.
- (v) No proxy's shall be permitted
- (vi) Nothing in this section shall prevent the calling of more congress meetings.

177. CHAPTER CONGRESS

- (i) There shall be a chapter congress meeting, which shall hold once every quarter.
- (ii) Notice of meeting shall be made 14 days to the meeting
- (iii) Nothing in this section shall prevent calling of more meetings
- (iv) It shall be announced in the fellowship.
- (v) Members qualified to attend shall include all unit heads of the fellowship.
- (vi) Any member entitled to attend and vote at a meeting of the chapter congress shall be entitled to vote.
- (vii) A proxy may be appointed where a written notice has been served the Congress at least 3 days to the date of meeting.
- (viii) Nothing in the forgoing section shall prevent the chapter executives from holding the executive meeting.

178. FECAFOSM FACILITATORS CONGRESS MEETING

- i. There shall be FECAFOSM Facilitators congress, which shall hold annually.
- ii. Nothing shall prevent the calling of more congress meetings if necessary.
- iii. It shall comprise of:
- iv. All the National FECAFOSM Facilitators, at least two (2) Zonal FECAFOSM Facilitators from each zone and the Ex-officio of the NEC.
- v. No proxy's shall be permitted.
- vi. Notice of meeting and venue shall be announced at least 28 days to the date.
- vii. Hosting of meeting shall be rotated among FECAFOSM chapters.
- viii. The FECAFOSM Facilitators congress shall be presided over by the National FECAFOSM Coordinator or his accredited representative either, of which shall be addressed as "the moderator"
- ix. All matters on which the common seal will be affixed will require 11 days notice to National Executive Council
- x. Decisions reached at the regional congress shall be communicated to the National Executive Council.
- xi. All decision taken during FECAFOSM Facilitators congress shall be binding on all Zones of FECAFOSM.
- xii. The FECAFOSM Facilitators congress shall reserve the right to demand the removal or virtually remove from office any Chapter, Zonal or National Facilitator who have ceased to be effective or whose services or personal lives are inconsistent with Christian principles upheld by FECA or who holds beliefs contrary to S.2 and subsequently replace such a Facilitator.

179. MEETING CALL ON A SHORT DATE

- i. Meetings can be called on a short date
- ii. Members to attend shall be given at least 7 days notice
- iii. The notice shall disclose the agenda of the meeting

**CHAPTER 10
POWERS, DUTIES AND LIABILITIES OF THE TRUSTEES.**

1. The board of trustees of FECA for the purpose of the Company and Allied Matters Act 2004 shall be appointed at a National General Congress with (2/3) majority of members appointed and changed with the responsibility of electing the trustee.
2. The National Executive Council (NEC) or the governing body shall subject to the decision of the National General Congress; the exercise of such powers as shall be assigned to it, as well as other management and investigation functions as it deems expedient.
3. The trustee or trustees shall function in the underlisted manner:
 - i. Support the activities of FECA financially, prayerfully and otherwise.
 - ii. Bear the financial liabilities of FECA upon liquidation.
 - iii. Be a link between FECA and the larger society.
 - iv. Manage the properties and/or income of FECA upon liquidation.
 - v. Oversee the functions of FECA.
 - vi. Except removal of any national executive, in the case of v. above.
 - vii. In the case of removal, refer to SS 20 of this section.
4. Where FECA enters a contract that may incur liabilities, the members of the board of trustees will be signatories.
5. The board of trustees in conjunction with the National Executive Council will see to it that all accounts in FECA will be audited between 14 to 16 months from the inception of the leadership tenure of 2 years.
6. No portion shall be transferred directly or indirectly by way of profit to any member of the association.
7. Nothing in this section shall prevent the payment in good faith, of reasonable or proper remuneration to an officer or servant of the body in return for any service actually rendered to the association.
8. The trustee or trustees;
 - i. Must be Christians
 - ii. Must be members of FECA
 - iii. Must be committed to the activities of the vision of FECA at the Regional and National level in the last five (5) years.
 - iv. Must have a full grasp of the vision of FECA and be able to share it when necessary.
 - v. Must be resident in Nigeria.
 - vi. Must be solvent.
 - vii. Must not have been convicted of a crime by any court of competent jurisdiction.
 - viii. Must not hold beliefs contrary to the tenets of faith of FECA.

9. The following shall be the set up of the board of trustees:
 - i. The board of trustees shall be made up of nine (9) persons, and they shall be known as the registered trustees of FECA.
 - ii. The board of trustees shall have representation from all regions of the FECA.
 - iii. Suggestions of names shall be at the National General Congress or the Regional General Congress.
 - iv. Suggested names shall be review by the National Executive Council or a delegated Review Committee.
 - v. An election at a National General Congress shall be conducted after review, where necessary with 2/3rd majority vote.
 - vi. A letter shall be sent to the members of the board of trustee member to be appointed, from the office of the National General Secretary and a response shall be required 21 days after delivery.
 - vii. The written reply shall be sent to the office of the National General Secretary with an affix passport photograph by the appointed trustee upon acceptance.
 - viii. One (1) permanent seats on a rotational basis shall be allotted to the ten (10) founding members of FECA.

10. The Board of Trustees shall operate in the following manner:
 - i. They shall meet at least once in a year.
 - ii. They shall serve a-four (4) calendar year board tenure.
 - iii. For the purpose of decision making or having a meeting, only 2/3rd majority of the members of the board of trustees at that time will constitute a quorum.

11. A member of the board of trustee will be removed if;
 - i. Where he resigns from office.
 - ii. Where he ceases to be member of the registered trustees.
 - iii. Where he is officially declared bankrupt.
 - iv. Where he is convicted of a criminal offence by a court of competent jurisdiction.
 - v. Where he ceases to be a member of FECA.
 - vi. Where he ceases to be resident in Nigeria.
 - vii. Where he is recommended for removal from office by majority vote of the National General Congress.
 - viii. Where he holds belief contrary to the tenet of faith of FECA.
 - ix. On account of sensibility and degeneration.
 - x. On account of Non commitment to FECA programs for a period of one (1) year.

- 12.: A trustee or trustees may be replaced or appointed by:
 - i. A resolution by 2/3 (simply majority) of members at a National General Congress.
 - ii. Application would be made by incumbent National Executives for approval in the prescribed form.
 - iii. If the commission assents to this application it shall signify its assent to the body, which will be public.
 - iv. It shall be published in two national daily newspapers.
 - v. The entire cost shall be borne by the region requiring the removal.

LEGAL ADVISER

180. There shall be a legal adviser appointed by the National Executive Council (NEC).

181. He shall have such power as may be conferred on him by the National Executive Council.
182. He shall cease to hold office if he:
 - i. Resigns his office
 - ii. Is recommended for removal from the office by the National Executive Council (NEC) via the National General Congress.
183. Upon a vacancy occurring, a National General Congress will be held to appoint another to fill the vacancy with the 2/3 majority of vote.
184. The Legal Adviser shall be reviewed every four years at a national convention.

DISCIPLINE

NATIONAL DISCIPLINARY COMMITTEE

185. FECA shall have a National Disciplinary Committee that shall act as a final arbiter for the purpose of disciplining erring registered members of FECA or assessing the sufficiency, appropriateness or excessiveness of any discipline meted on an erring registered member.
186. For the purpose of this section, the phrase "an erring registered member" shall include serving executive members at all leadership level in FECA student level and FECAFOSM, who willfully contravenes or willfully and persistently contravenes the provisions of this constitution.
187. Despite the provisions of the section above, only the National Executive Council has the powers to recommend that an issue, be referred to the National Disciplinary Committee.
188. For the purpose of identification, this committee shall be called the National Disciplinary Committee.
189. The committee shall not function as a standing committee.
190. The committee shall be assembled upon request and must have completed their findings, and prescribed a corrective and fair sanction for the erring registered member at most six (6) months after the commencement of work.
191. The committee shall be comprised of an equal and joint membership of the National Executive Council and the Board of Trustees of FECA.
192. Flowing from the subsection above, The NEC and the Board of Trustees of FECA shall have an equal membership of three (3) persons each represented in the committee.
193. Only the NEC has the power to refer the case of an erring registered member to this committee.
194. Only in the event, where the NEC have been rendered incapable of referring a matter due to anarchy, or an issue of lawlessness that originated in the NEC and has affected the NEC, the Board of trustees of FECA may come in, and refer the matter to the committee by itself.
195. In the event of the details of section 194 above happening, no member of the NEC need be a member of the committee before it functions.
196. The Board of trustees of FECA shall appoint one of their members to head the committee.
197. The details as to their modalities and meeting, shall be determined by the head of the committee.
198. Where more than one registered member is found to have erred, provided there is a connection in the both cases, the committee shall treat the both issues as a single matter to be resolved.

199. Where there are two or more separate and unconnected cases, a single committee may be constituted for the cases, or where there is a committee already in existence, it is to handle the both matters simultaneously.

FAIR HEARING

200. Prior to the determination of any decision or sanction, the rules of fair hearing and hearing of both parties shall apply where necessary.
201. The committee must hear the other side, or make all necessary efforts to do so, before it can reach any decision.
202. Where applicable, the committee must make sure it hears from the erring registered member(s) before it can reach any decision.

SANCTIONS

203. All sanctions and decisions meted out shall be corrective in nature, and must be shown to be in good faith, targeted towards making the erring registered member a better person, without bias, void of personal feelings and primarily for the good of FECA.
204. The committee shall have the powers to execute all forms of fair and corrective sanctions except the removal of a serving executive member. They may however make recommendations to that effect.
205. Each sanction prescribed MUST be agreed to by at least two (2) members from both the NEC and the Board of Trustees of FECA who are members of the committee before it can be enforceable.

ENFORCEMENT

206. All disciplinary actions determined by this committee shall be enforceable by the committee and shall carry the joint weight of the NEC and the Board of Trustees.

REMOVAL AND REPLACEMENT OF A SERVING EXECUTIVE MEMBER OR LEADER

207. A serving executive member or leader can be removed from official responsibility and ceases to be recognized as an official in FECA; where he resigns from office; ceases to be a member of FECA or where he is recommended for removal from office by majority vote of the congress house.
208. He shall only be removed by a resolution of 2/3 (simply majority) of members at a congress.
209. In the case of a chapter unit head, chapter executive or zonal executive, such resolution shall be taken in a Zonal Congress of that zone in the presence of a delegated national executive or an accredited representative of the NEC.
210. In the case of a regional executive or national executive, such resolution shall be carried out in a National General Congress.
211. In the case of a FECAFOSM facilitator, such resolution shall be carried out in a FECAFOSM Facilitators Congress.
212. The replacement of such an executive office shall be by-elections in an appropriate congress.
213. All by-elections for the purpose of replacing removed leaders must take place within 3 months of such removal
214. In the case of a chapter and zonal executive, the by election shall be conducted in the chapter or zonal congress respectively, and such by election shall be

conducted by the zonal executives of the zone or the regional executives of the region respectively.

215. Notwithstanding subsection 7 above, In the case of a Regional or National executive, such by-election shall be conducted at the next national programme or regional convention

216. Where a regional coordinator is removed or vacates his office, the regional secretary immediately becomes the regional coordinator and a by-election conducted for the office of the regional secretary

217. Where a Zonal coordinator is removed or vacates his office, the zonal secretary immediately becomes the zonal coordinator and a by-election conducted for the office of the zonal secretary

CHAPTER 11 SUPPLEMENTAL

FREQUENCY OF SERVICE:

218. Any member serving at the National, Regional and Zonal leadership levels shall serve a maximum of one (1) leadership tenure of two (2) years.

219. Any member serving at the Chapter leadership level shall serve a maximum of two (2) leadership tenures of two (2) years each.

220. The Incorporated Trustee of FECA shall serve a maximum of two (2) board tenures of four (4) years each.

221. Exemption to (iii) above shall be the 10 founding members of FECA.

INCOME AND PROPERTY

222. The incorporated trustees of FECA shall issue biennially, an irrevocable power of attorney to the National Executive Council of FECA Nigeria for the purpose of the acquisition or rent of property by chapters, zones, regions and the NEC in the name of FECA Nigeria.

223. The income and property of FECA shall be applied solely toward the promotion of the objectives of the association as set forth in the Constitution.

224. No portion thereof shall be paid or transferred directly or indirectly by way of dividend, or otherwise howsoever by way of profit to members of the association.

225. Before the purchase of any irremovable property is commenced, the consent of the Board of trustees shall first be sought and had.

COMMON SEAL

226. There shall be a Common Seal of body with the name and logo of the Association. The Common Seal shall be kept with the National General Secretary.

227. All documents upon which the common seal is to be affixed shall be deliberated upon in a national congress before the Common Seal can be affixed.

228. All documents of which the common seal is to be affixed being of urgency shall require:

- i. 7 days notice.
- ii. Assent shall be given by at least 2/3 majority members of NEC
- iii. And the National President must be informed in writing.

SPECIAL CLAUSE

229. No addition, alteration or amendment shall be made to or in the constitution for the time being in force unless the same have been previously submitted to and approved by the Registrar General Corporate, Affairs Commission.

230. In event of winding up or dissolution of the association, the remains after the satisfaction of all its debts and liabilities whatsoever, shall not be distributed among members of the association but shall be given or transferred to other institution having objects similar to that of FECA and such institutions is to be determined by members of FECA.

Where effect cannot be given to aforesaid provision, then the same shall be given to some charitable object.

231. For clarification of FECA anthem, refer to Isaiah 58:12 and Isaiah 61:4

232. The hierarchy of FECA is as shown in the organogram.

233. No provisions of this Constitution shall be amended except by two-thirds majority of all executive members present during a National Convention.

234. OFFICIAL BANNER

They shall be placed within the hall and Vicinity of meeting

1. A banner shall have the name and full inscription of the association.
2. The Banner shall be placed only within the official hours of meeting.

235. LETTER HEADED PAPERS

1. All chapters shall have and use the Common Sample of letter headed paper.
2. All communication between chapter and outsiders shall be on a letter headed paper containing modification as to chapter location and venue.
3. All documents to be authenticated not being on headed paper shall be discountenanced.

The constitutional draft and review was handled by a Review Committee set up by the serving 2012-2014 NEC to enable it formulate laws that bind the association.

This was done via proposals sent in by members.